

Dental South China International Expo 2015

Official Contractor Service Manual



Guangdong Dmake Exhibit Design Engineering Co.,Ltd

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1. 2015 Schedule

Dental South China International Expo

Items	Schedule
Booth Construction Application DEADLINE for Raw Space Booth	13 th Feb. 2015
Booth Construction Application Payment DEADLINE	18 th Mar. 2015
Furniture and Electrical equipment Renting Application DEADLINE	13 th Feb. 2015
Furniture and Electrical equipment Renting Payment DEADLINE	18 th Mar. 2015
Booth Construction Time	3 rd - 4 th Apr. 2015
Exhibition Time	5 th - 8 th Apr. 2015

Dear Exhibitor:

To guarantee you a successful exhibition experience, we are pleased to present you with this Official Contractor Service manual designed to assist you all through the booth construction procedure. Please make sure that you have read this manual carefully and be familiar with all the rules and regulations before preparing for the exhibition. Please fill out the forms and send them back before the deadline. We would appreciate your cooperation if you could send back the forms as early as possible.

We will try every effort to provide you with satisfactory construction services. All the forms must be confirmed with your signature and official company stamp and this confirmation shall possess the same legal validity as the booth application form and the contract.

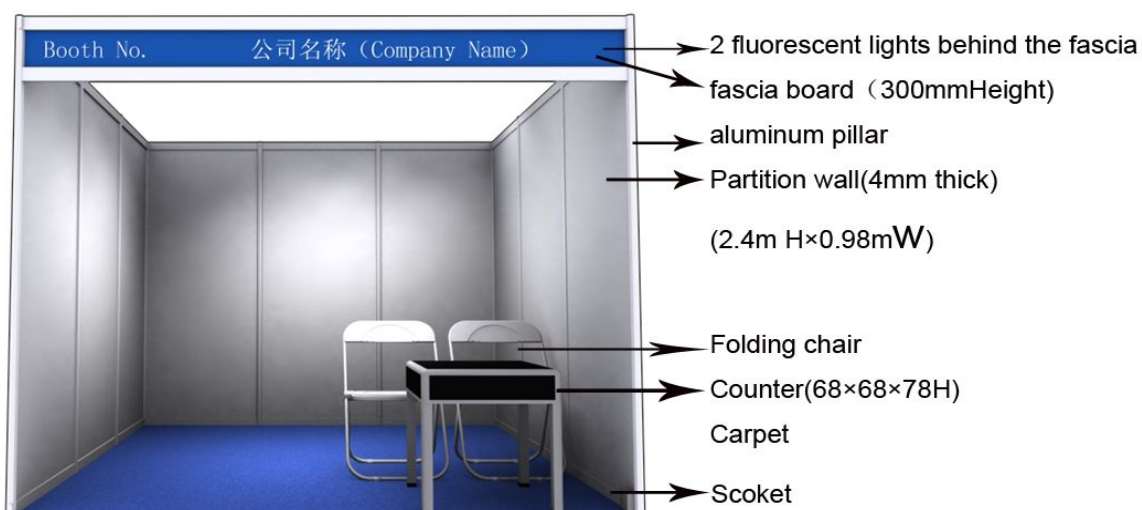
2. For Package Booth Exhibitors

1) Package Booth Description

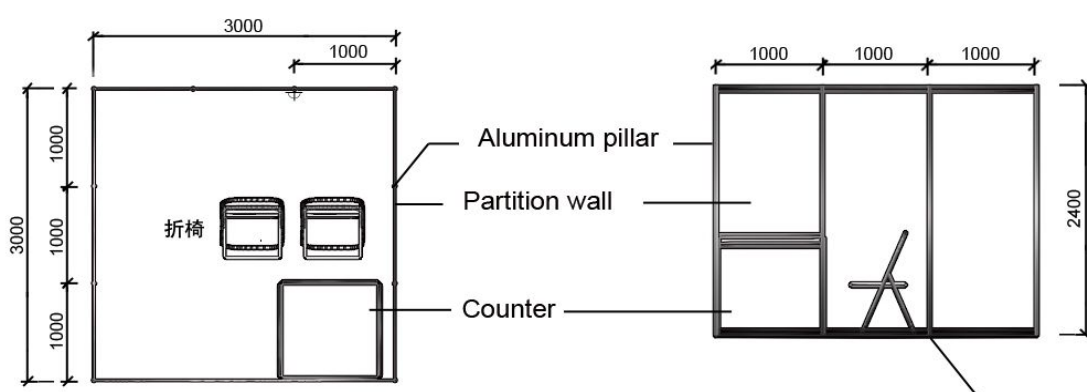
A Package Booth (3m×3m) / (6m×2m) / (3m×4m) / (5m×2m) including:

- (1) **Structure:** Partition walls on 3 sides (white laminated panels) supported by a modular system of aluminum structure, carpet covering entire floor area of booth.
- (2) **Fascia Board:** With exhibitors company name and booth number in both English and Chinese.
- (3) **Furniture:** 1 information counter (68cm×68cm×78cm), 2 folding chairs, and 1 waste basket.
- (4) **Lighting & Power:** 2 units of fluorescent light, 220V/500W socket (500W Power Socket, non-lighting electricity is available).

The Diagram of the package booth is as below:



Perspective Drawing



2) Notices for Package Booth Exhibitor

(1) structure safety

- a) Please do NOT make any modify on your booth structure. Such as: dismantle, Nail, paint or drill on the booth materials. Please do NOT hang any heavy weight items on the wall. Please do NOT use any adhesive (including foam-type double-sided tape) medium except Velcro or double-sided tape. The furniture and equipment in your booth can NOT be brought out with you while move-out. Any destroy on the booth will be charged according to the price list issued in exhibition hall.
- b) The ordinary booth has three surrounding panels while the corner booth has two. Regarding corner booth, partition walls only stand on the sides adjacent to other booths, leaving the rest sides empty (but with fascia board). If you want to modify this, please inform the organizer in written 15 days before the exhibition, and it is free. However, any modify during the exhibition will be charged according to the price list issued in exhibition hall.
- c) If you ordered two or more consecutive booths, we will remove the partition wall between two booths. Otherwise you have to inform the organizer in written.

(2) Electrical Safety

- a) The socket of 220V/500W is the only device allowed for use with PC, Cell phone chargers etc. Exceed the rated power (500W) use or connecting to lights are strictly forbidden. If you need extra electricity supply, please read chapter 2 and fill out the forms and send them to us, also you have to pay for that.
- b) If any electricity consumption exceeds the applied consumption, and thus cause harmful effects to the operation of the machines of other exhibitors or the electrical system of this show, the Organizers or official contractor shall immediately shut down the supply of electricity to such booths, and exhibitors should be responsible for any losses caused therefore.
- c) Exhibitors who installed additional power or high-power electricity without permission of the organizers, or modify the standard configuration of lamps or lines in the booth will be subject to the following penalties: no electricity supply and the electricity used during the violation will be charged at double rate.

3. Furniture and Electrical Equipment Rental Application

(1) Rental Notice

- a) If you need extra furniture or electrical equipment, please fill out the **Furniture and Electrical Equipment Rental Application Form** and send to us (DSC3@d-make.com.cn) **before 13th Feb. 2015**. Applications received after **13th Feb. 2015** will cost 30% extra charge while 50% extra will be charge if you apply on site during the construction time (move in time) or exhibition time.
- b) **Deadline** for the rental payment is **13th Feb. 2015** .Overdue payment will cause overdue application. All bank charges should be borne by the exhibitor, Orders will only be delivered upon the receipt of full payment.
- c) All furniture and equipment that are only used for display for the exhibition, cannot support heavy exhibit or for safe keeping valuables. Please pay your high attention to it.
- d) If the furniture or equipment you need wasn't listed, please contact us.

(2) Contact Us

Tel: +86-20-83516473/83547949

Email: DSC3@d-make.com.cn

Bank Account:





















Beneficiary: Guangdong Dmake Exhibit Design Engineering Co.,Ltd

A/C No. :44031301040005998





A/C with bank: AGRICULTURAL BANK OF CHINA GUANGDONG BRANCH, BEIXIU SUB-BRAHCH.

BANK ADD: NO.133,XIAOBEI ROAD, YUEXIU DIST.,GUANGZHOU, CHINA

SWIFT CODE: ABOCCNBJ190

Code	A1	A2	A3	A4	A5
Pattern					
Item&D escriptio n(mm)	Tall Glass Showcase 1000x500x2500	Glass Showcase 1000x500x2500	Glass Showcase with 1 Lock 1000x500x1000	Glass Showcase with 2 Locks 1000x500x1000	Information Counter 1000x500x750
Code	A6	A7	A8	A9	A10
Pattern					
Item&D escriptio n(mm)	Lockable Counter 1000x500x750	Rectangular Table 1000x500x750	Square Table 700x700x700	Glass Round Table Diameter 700mm	Round Table Diameter 700mm
Code	A11	A12	A13	A14	A15
Pattern					
Item&D escriptio n(mm)	Stainless Steel Armchairs	White Folding Chair	Black Leather Chair	Swivel Bar Stool	Bar Stool
Code	A16	A17	A18	A19	A20
Pattern					
Item&D escriptio n(mm)	Flat Shelf 1000x300	Displayed Shelf(Slope) 1000x300	Literature Rack 1000mm	Storage(Folding Door) 1000x1000x250 0	Storage(Wooden Swing Door) 1000x1000x2500
Code	A23	B1	B2	B3	

(3) Furniture and Electrical Equipment list

Pattern				
Item&Description(mm)	Waster Basket	40W Fluorescent Light	100W Spot light	500W Socket

(4) Rental Application Form

Booth No.: _____ Company: _____ Contacts: _____

Tel: _____ Cell-phone: _____ E-mail: _____

Signature: _____ Official Company Stamp: _____

Code	Item&Description(mm)	Unit Price (RMB)			Quantity	Amount (RMB)
		Before Feb.13	Feb.14-Apr.2	On siter		
A1	Tall Glass Showcase(1000x500x2500)	700	910	1050		
A2	Glass Showcase(1000x500x2500)	400	520	600		
A3	Glass Showcase with 1 lock(1000x500x1000)	300	390	450		
A4	Glass Showcase with 2 locks(1000x500x1000)	400	520	600		
A5	Information Counter(1000x500x750)	150	195	225		
A6	Lockable Counter(1000x500x750)	250	325	375		
A7	Rectangular Table(1000x500x750)	130	170	195		
A8	Square Table(700x700x700)	150	195	225		
A9	Glass Round Table(Diameter 700mm)	200	260	300		
A10	Round Table(Diameter 700mm)	200	260	300		
A11	Stainless Steel Armchair	50	65			
A12	White Folding Chair	30	39	45		

A13	Black Leather Chair	100	130			
A14	Swivel Bar Stool	100	130			
A15	Bar Stool	100	130			
A16	Flat Shelf(1000x300)	50	65	75		
A17	Display Shelf(Slope)(1000x300)	50	65	75		
A18	Literature Rack(1000)	100	130	150		
A19	Storage(Folding Door)(1000x1000x2500)	450	585			
A20	Storage(Wooden Swing Door)(1000x1000x2500)	600	780			
A21	Partition Wall Addition	80	104	120		
A22	Partition Wall Removal	80	104	120		
A23	Waste Basket	20	26	30		
B1	40W Fluorescent Light	120	156	180		
B2	100W Spotlight	120	156	180		
B3	500W Socket	150	200	225		
C1	42" Plasma TV	1200	1560	1800		
C2	11M Bandwidth Wireless Broadband	700	910	1050		
C3	100M Bandwidth ADSL Broadband	1000	1300	1500		
C4	Local Telephone	800	1040	1200		
C5	IDD Telephone Deposit	3000	3000	3000		
C6	Telephone,Wireless Card Deposit	1000	1000	1000		
C7	Wireless Broadband Network Card Rent	200	260	300		
C8	Broadband Deposit	1000	1000	1000		

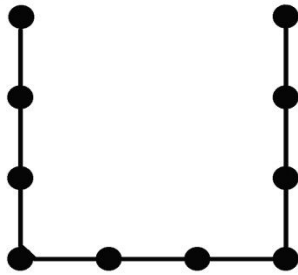
(5) Sketch Map for Furniture and Electrical Equipment

Exhibitors who need **A16- Flat Shelf, B2-100W spotlight, B1-40W fluorescent light, B3-3A/500W socket** please fill out the following Sketch Map based on booth size for pre-install.

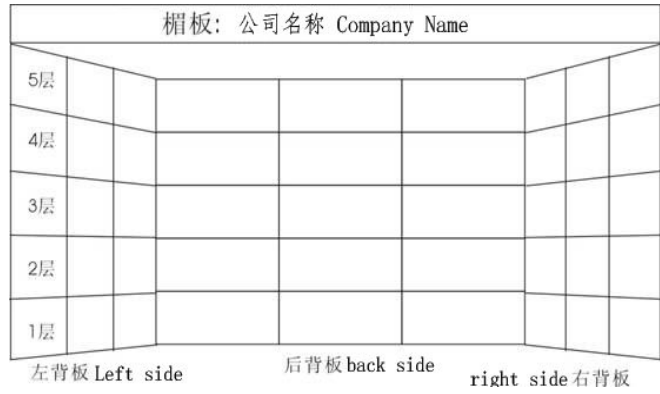
The Flat Shelf, we will installed it 1.2 meter above the ground. If you want to change it, please indicate in the sketch map.

Booth No.: _____ Company: _____

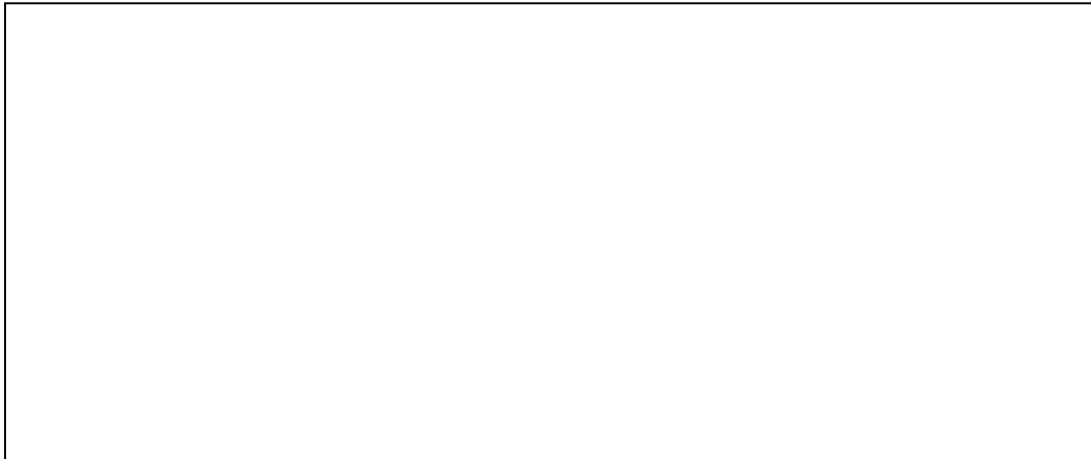
(1) For 9 m² booth exhibitors:



- ✕ 搁板
- ⊕ 射灯
- Ⓢ 插座
- △ 日光灯



(2) For other exhibitors:



4. For Raw Space Booth Exhibitors

(1)Raw Space Booth Description

- a) Raw space booth exhibitors should have their contractor responsible for booth design and construction; also they have to pay the electric charge, hall management fee and the related deposit.
- b) As a raw space booth contractor, you have to submit your license and the forms and documents we list following. We kindly remind you that you have to strictly abiding all the rules and regulations we also list following.
- c) The maximum height of structure:
 - The booth located in the first floor is 6 meters (we suggest you less than 5.5m);
 - The booth located in the second and the third floor is 5.5 meters (we suggest you less than 5.5m).

(2)Requirements of Licensed Contractor

- a) According to the Safety regulations of the exhibition, two-storied structure of raw space booth is not allowed.
- b) The contractor must be a company with the registered capital more than RMB ¥500 thousand (including 500 thousand).
- c) Make full payment before deadline.
- d) Sign booth construction safety pledge and electricity safety pledge.
- e) Buy exhibition liability insurance or third-party insurance.

(3)Contact Us

Pavilion	Tel	Email
14.1、 15.1	+86 20-83540301、 83163313	DSC1@d-make.com.cn

14.2、 15.2、 16.2	+86 20-83547949、 83163313	DSC2@d-make.com.cn
14.3、 15.3	+86 20-83516473、 83163313	DSC3@d-make.com.cn

(4) Booth Construction Application

- a) **Deadline** for raw space booth construction application is **13th Feb. 2015**. Please send us your materials on time or you have to pay extra charge for emergency. 30% surcharge for orders received after 13th Feb,2015 and 50% surcharge for on site orders.
- b) **Deadline** for payment of the electric charge, hall management fee and the related deposit is **18th Mar. 2015**. Overdue payment will cause 30% or 50% extra charge.

(5) Application Forms and Documents

- 1) Perspective plans, Structure plans , Floor plans
(Colorful and Remark the Size and position)
- 2) **Form 1** Application Form for Raw Space Booth Construction
- 3) **Form 2** Application Form for Construction Management and Electricity service
- 4) **Form 3** Booth Construction Safety Pledge
- 5) **Form 4** Electricity Safety Pledge
- 6) Power Distribution System Diagram
- 7) Power Distribution Plan
- 8) Electricians' Operation license
- 9) Business Registration license of the Appointed Contractor
- 10) Copy of insurance policy (Liability insurance)

★ Form 1 Application Form for Raw Space Booth Construction

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Booth No: _____

■ Booth Information:

Booth Area: _____ × _____ = _____ m²

The highest of stand: _____ m Back wall height: _____ m

Power: _____ W

★Note: Two-storied structure of raw space booth is not allowed.

■ Exhibitor Information:

Exhibitor: _____

Contacts: _____ Tel: _____

■ Contractor Information:

Contractor: _____

Contacts: _____ Tel: _____

Cell-phone: _____ Email: _____

Safety Coordinator: _____ Cell-phone: _____

Electrician: _____ Electrician certificate number: _____



Signature: _____ Official Company Stamp: _____

★ Form2 Application Form for Construction Management and Electricity service

Booth No.: _____ Exhibitor: _____

Contractor(Stamp): _____ Booth Area: _____ m²

Contacts: _____ Tel: _____ Cell-phone: _____ Email: _____

No.	Item	Unit Price (RMB)			Quantity	Amount (RMB)
		before 13th Feb. 2015	After 13th Feb. 2015	Exhibition Time		
expense item: (The whole period)						
1.	10A 220V(2.2KW)	900.00	1170.00	1350.00		
2.	6A 380V(3KW)	1090.00	1417.00	1635.00		
3.	10A 380V(5KW)	1500.00	1950.00	2250.00		
4.	16A 380V(8KW)	2000.00	2600.00	3000.00		
5.	20A 380V(10KW)	2500.00	3250.00	3750.00		
6.	25A 380V(13KW)	2900.00	3770.00	4350.00		
7.	32A 380V(16KW)	3400.00	4420.00	5100.00		
8.	Hall management fee	33.00RMB/m ²				
9.	Construction workers permit (2 free per 9m ²)	20RMB extra				
10.	Construction Car permit (1 free per 36m ²)	30RMB extra				
Total Expense:						
Deposit items:						
1.	Electricity protection box	1500.00				
2.	<u>Under 54m²</u>	Construction Deposit:5000.00 Safety Deposit:10000.00				
3.	Between 54m ² and 80m ²	Construction Deposit:8000.00 Safety Deposit:15000.00				
4.	<u>Above 80 m²</u>	Construction Deposit:12000.00 Safety Deposit:20000.00				
Total Deposit:						
Total Amount:						

Note:

1. If you have bought insurance, then you do not have to pay the safety deposit. Do remember to bring the **original insurance policy** with you when picking up the construction badges.

2. The rental fee of electricity protection box has included the fee of 15m cable. If you have used the cable excess 10m, the extra charges are as follows:

Under 63A: RMB25/m, 63A-100A: RMB35/m, 150A: RMB50/m, 200A: RMB60/m, 250A: RMB80/m, Above 300A: RMB100/m

3. Any modification of the electricity box will cause an extra charge of RMB200.

4. Exhibitors who need 24-hour non-stop power must apply for a special permit from the official contractor at least 15 days before the move-in period and you have to pay for additional electricity charges.

★ **Form3 Booth Construction Safety Pledge**

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Exhibitor:		Contractor:	
Contact Person:		Contact Person:	
Mobil:		Mobil:	
Area:	m ²	★ two-storied structure is not allowed	
List of Booth Construction Safety Management:			
Safety Coordinator	Region of responsibility (Booth No.)	Mobil	ID number
Commitment of exhibitors	<p>We will strictly supervise the contractors to design and fitting-out works in accordance with the relevant compulsory technical norms, standards and the requirement of the exhibit in "fire safety regulations", If there is any violation at our own risk.</p> <p>Signed (by Responsible Person): _____ (Company Chop)</p> <p>Date: _____</p>		
Commitment of Contractors	<p>Our company commits to take the design and construction in accordance with the relevant compulsory technical norms, standards and the requirement of the exhibit in "fire safety regulations". We will ensure the structural safety of the booth and construction safety during the exhibition period (including move-in and move-out). Stand because of the construction-induced collapse, falling objects, fire, etc. resulting in loss of life and property, we commits to take all the related economic compensation and legal responsibilities.</p> <p>Our company promised to accept the supervision and management departments of the General Assembly to effectively implement the security measures to eliminate hidden perils, to ensure safety.</p> <p>Signed (by Responsible Person): _____ (Company Chop)</p> <p>Date: _____</p>		

★ Form4 Electricity Safety Pledge

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To tie in with the China Foreign Trade Center (Group) (hereinafter referred to as "Pavilion"), safe use of electricity management, Clear lines of responsibility, and standardize management, ensuring safe, secure and reliable electricity to create a safe exhibition environment, Under the "safe use of electricity regulations Canton Fair" (hereinafter referred to as "Regulations"), Our company as _____ (exhibition) _____ (booth No.) with our booth construction contractor _____ are now pledged to the Pavilion:

- 1、 Strictly abide by the " Regulations ", if any consequences arising from illegal installation or use of electricity during the exhibition period (including move-in and move-out), We assume direct responsibility; bear the appropriate economic and legal responsibilities.
- 2、 We will send someone in charge of the safety and security of electricity and doing maintenance work during the exhibition period (including move-in and move-out), Timely elimination of electricity security risks and ensure the security booth.
- 3、 Subject to the supervision and management of the Pavilion, and earnestly implement the safe use of electricity and corrective measures.

The Written commitments in quadruplicate, the pavilion is holding two pieces, exhibitors and contractor each for one, self-stamped with official seal and the date of signature. The contract becomes effective from the date of signing stamping by exhibitor and contractors.

Exhibitors: _____ (Company Chop)

legal representative Or responsible person for security _____ (Signature)

On-site responsible person for security or electrician _____ (Signature)

Telephone: _____ Date: _____

Contractors: _____ (Company Chop)

legal representative Or responsible person for security _____ (Signature)

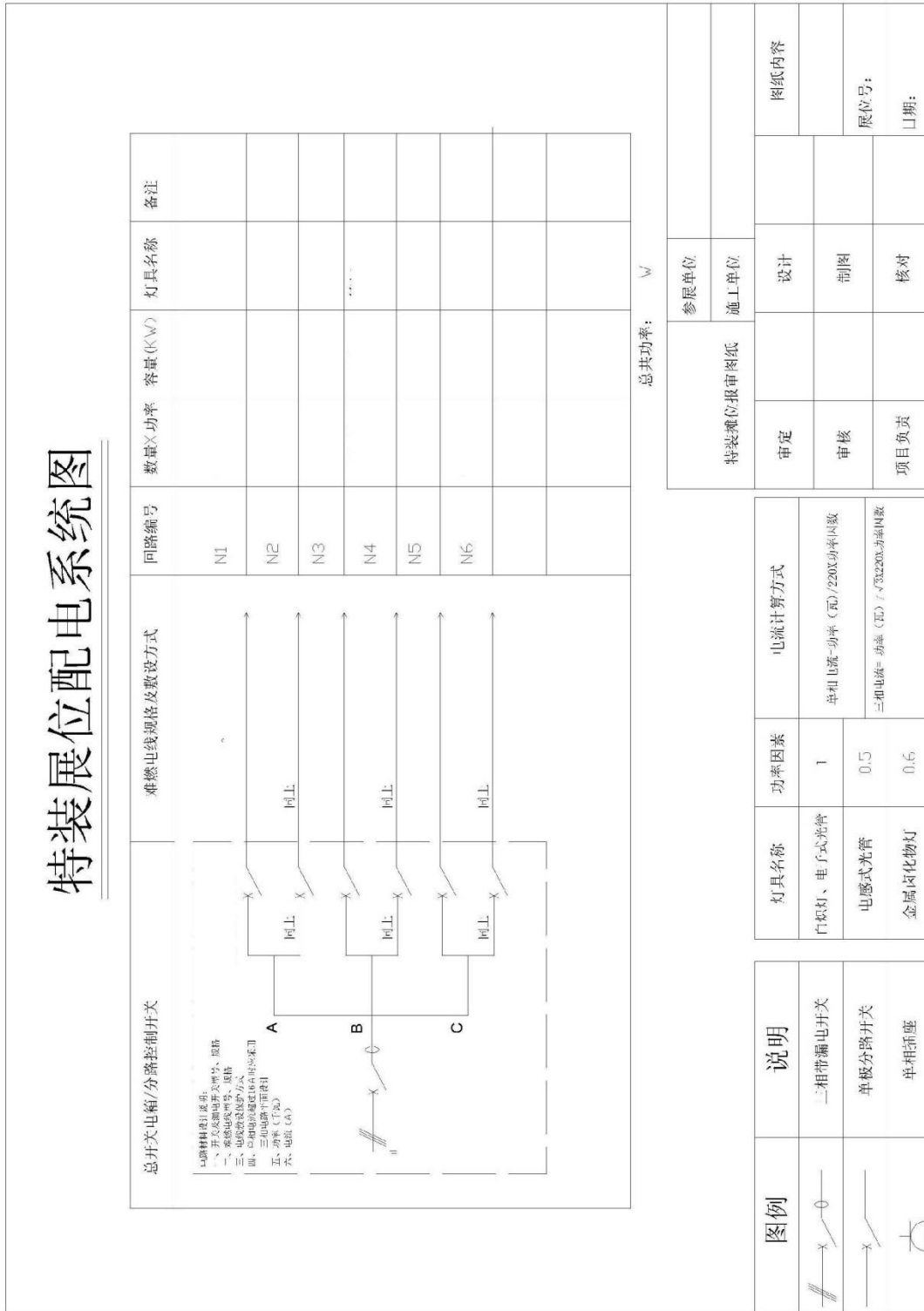
On-site responsible person for security or electrician _____ (Signature)

Telephone: _____ Date: _____

★ **Power Distribution System Diagram**

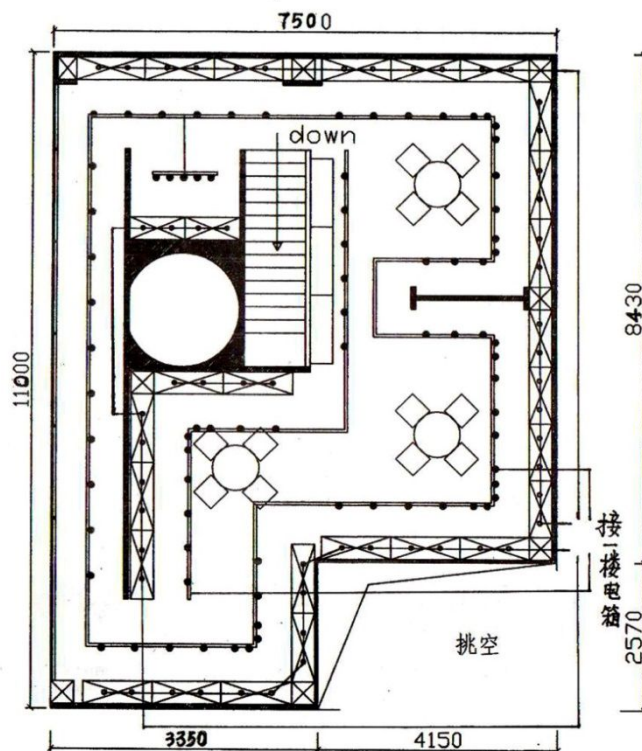
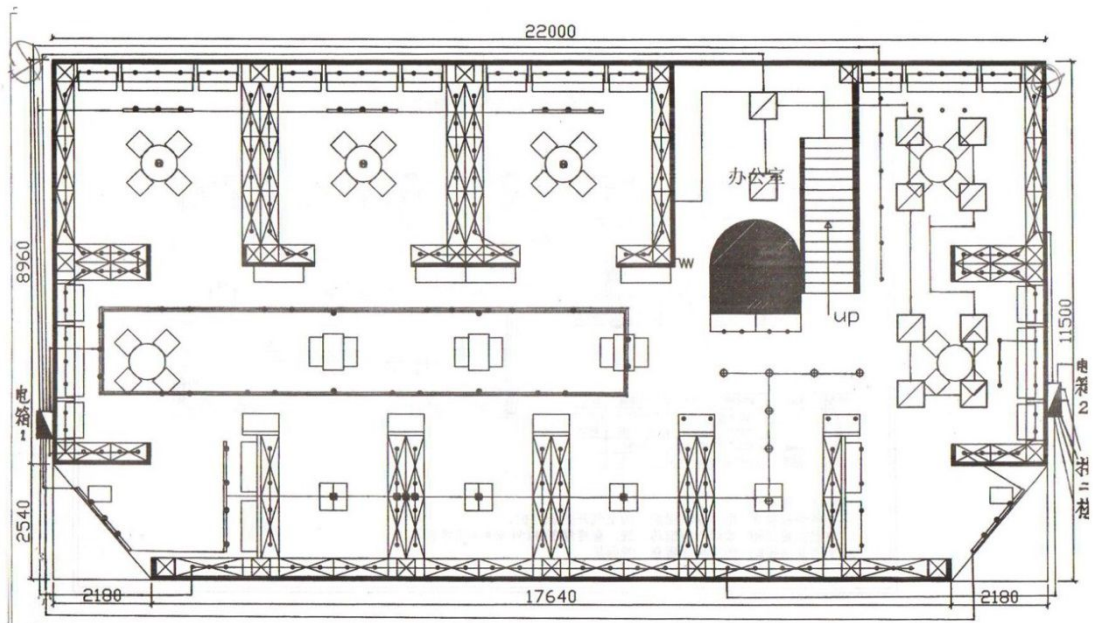
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特装展位配电系统图



★ Power Distribution Plan

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5. Attachments

Attachment 1: Booth structure and construction guidelines

- 1、 Special booth construction workers are required to take the valid certificates (preparation of the exhibition card, move-out certificate, electrical certificate, etc.), in strict accordance with the relevant requirements according to the drawings show and accept the supervision and management by the Pavilion.
- 2、 A safe and civilized construction, when work high above the ground, take a good protective measures to avoid falls causing casualties. It's not allowed using cutting machines, saws and welding machines or brush, spray paint in the booth. It's not allowed building any decorative molding in the passageway location other than at the booth. All decoration frameworks must be solid and reliable, the placement of exhibits must be strong to avoid collapse, falling causing casualties and property loss. Otherwise, all responsibility for the Contractors.
- 3、 Two-story booth construction Guidelines: The net area of the booth is more than 90 square meters (including 90 square meters) and not connected with the other booths. To ensure fire safety, the second floor space can only be used for business negotiations. The area to build two-storied structure shouldn't exceed 50% of the total booth surface area but not less than 30 square meters, with structure height limit regulated by 6 meters. The first layer must be configured suspended 6 kg dry powder fire extinguishers by the exhibitors themselves, one for each configuration 20 m², 20 ~ 30 m² configuration of two, and so on.
- 4、 The maximum height of structure is 6 meters , Material with glass or wood cap required to install a suspended 6 kg dry powder fire extinguishers, one for each configuration 20 m², 20 ~ 30 m² configuration of two, and so on.. Material with a cloth cap, Cloth to be left between the 20 cm spacing, And 5 per m² / kg spray flame retardants (nylon cloth、 mesh cloth by 8 m² / kg).
- 5、 All decoration materials shall be used non-combustible or flame retardant materials. It is prohibited to use flammable materials such as grass, bamboo, rattan, wood, foam, plastic plates, combustible carpets, fabrics and others without flame-retardant handling. If you need to use flame retardant materials for special reasons, should be declared to the Security Department before moving in. After approval, per square meter of decoration materials coated 0.5 kg of non-flammable paint. The violation will cause a fine of RMB2000.
- 6、 If the booth set up with glass furniture, it is necessary to comply with the following provisions:

- (1)、Glass covering more than 2m² Or the installation of glass height of more than 1.5m of the booth, tempered glass required.
- (2)、The installation of glass height of more than 1.5m, regardless of size, must use tempered glass.
- 7、Decorated to a confined setting, covering more than 60m² (including 60m²), need to set up two export; each decorated to retain at least one pit mouth electric box inspection activities.
- 8、All booth construction must strictly abide by the "Contract of the use of exhibition hall of China Import and Export Fair" and the "Exhibition Hall Office Safety Management Protocol of China Import and Export Commodities Fair" and the relevant provisions and other relevant guidelines, According to Hall's proposal on the views of the safety rectification, the construction should be timely rectification and may not refuse, delay. Otherwise, exhibition hall do not provide electricity.
- 9、Booth Construction contractors responsible for safety and quality, as a result of the stand collapsed, falling objects, fire officers at the scene caused the loss of lives and property, exhibitors are liable, organizers 、 official contractors、 and the exhibition hall do not assume any liability for damages and joint and several liability.
- 10、The use of open-air exhibition space need to note the following:
 - (1)、Open-air electricity leakage protection switch (electrical boxes) shall be from the ground 10-15CM, shall not be placed outdoor nudity, pay attention to water.
 - (2)、In case of typhoons, rainstorms and other natural disasters, weather conditions, exhibitors are required to take protective measures as soon as possible, and with the pavilion side of the arrangement. And co-operation with the relevant arrangements of the exhibition hall.
- 11、Outdoor tent in the absence of sprinkler protection, reduce the fire rating. For the laying of carpets, rugs should be used to flame-retardant or fire treatment (spray flame retardants).

Attachment 2: Electricity Regulations

A. General Provisions

- 1、 To strengthen the management of electrical safety , ensure safe and reliable electricity supply, according to the "large-scale mass activities of Safety Management Regulations" (come into force since October 1, 2007) and fire safety regulations promulgated by the State Council, reference to the relevant national norms of electrical design and construction, to enact the provisions of.
- 2、 All the electricity using during the exhibition (including moving in and out) or the construction period by exhibitors or contractors should comply with the provisions of.
- 3、 According to the protection of power system capacity, the pavilion has the right to accept or reject the use of electricity requirements of exhibitors. The pavilion has the right to check the electrical safety inside the booth, in unsafe electricity factors case, restrictions or even stop the implementation of electricity.
- 4、 The exhibitors, contractors and exhibition hall shared responsibility for electrical safety, responsible for their own and successfully carry out electrical safety management.

B. Liability of electrical safety

1. Exhibitors responsibility
 - Responsible for the security of electricity during the construction and exhibition period.
 - Urge the contractors to comply with the provisions of the implementation of electrical safety work.
 - Urge the contractors to eliminate potential safety problems.
 - Sign and submit the "booth responsibility for undertaking safe use of electricity" with your contractor.
2. contractor responsibility
 - Responsible for the security of electricity during the construction and period.
 - Sign and submit the "booth responsibility for undertaking safe use of electricity" with the exhibitors.
 - Reference to the other responsibilities of official contractor.

3. The exhibition hall responsibility
 - Ensure electrical power supply facilities in line with the industry's technology and national safety standards and safety regulations, ensure safe and reliable power supply.
 - To receive and review the electricity declarations submitted by exhibitors.
 - Timely monitoring and inspection of electrical safety, safety problems found in time order rectification.
 - Provide power supply to the vetted and approved booth.
 - Provide technical guidance and management of safe use of electricity.
 - Urge the exhibitors to comply with the provisions of the implementation of electrical safety work.

C. Electricity Application

1. Assessment of the application materials by the exhibition hall administrative office.
Assessment response. When necessary, the exhibition hall administrative office will be convened exhibitors and contractor coordination meetings, requested to seek to amend the drawings, to clear related matters, and adopted in accordance with the revised drawings.
2. Exhibitors required to submit application data for electricity (see the official contractor' specific requirements). Application data for Special booth Exhibitors (or contractor):
 - The contractor's exhibition Qualification valid documents, the copy of contractor's license(All in duplicate with the company seal).
 - "Electricity Application Form".
 - Example of Power distribution system map.
 - written commitment to take responsibility for accident.
3. Handle the following key issues:
 - consistent with the principle of balanced three-phase power distribution, exhibition booth design and distribution of the load. Three-phase non-mechanical power is greater than or equal to the load current is 20A, the switch should be set up Parental Controls. Single-phase non-mechanical power electricity load currents greater than 16A, and must be three-phase power design.
 - When application for power consumption, considered the actual electricity load capacity of the maximum capacity and security in the booth. Ensure the electrical wiring, electrical equipment and safe and reliable operation.
 - Indicate the nature of electricity, including: power level, general lighting electricity, mechanical power and electricity conversion devices, SCR control equipment, stage lights dimming equipment, public address equipment. The above types of facilities, electricity can not be mixed, should be designed to an independent power supply circuits. Important occasions and important equipment, electricity, should be designed and prepared a master a

-
- double-circuit power supply.
- Booth total control electric box should be set in a safe, clear, convenient operation and inspection of the location of the exhibition hall. The power distribution box is strictly prohibited direct use of electricity as a stand total control of the use of electric box.
 - The material to declare for electricity must be true. Inaccurate reporting of electricity consumption and cause any losses, exhibitors are responsible for and bear all the losses caused to third parties.
 - Exhibitors should declare for electricity according to booth rated current and designed the load power switches in the booth.
4. Time-out declaration of electricity, exhibitors and contractors responsible for the loss of caused by delays in the construction themselves.
 5. The exhibition won't provide electricity to the booth without declaration.
 6. Electricity unqualified booth, exhibitors must actively cooperate with the changes until it reaches the required. Exhibitors are responsible for all the losses caused by the changes.

D. Electrical installation and construction safety management

1. When apply for admission formalities construction, electrical installation valid documents (copy) and list of duty electrician should be submitted.
2. For examination and approval and processing procedures for entering the construction procedures otherwise provided, from the provisions of.
3. Basic technical requirements for electrical installation for exhibition:
 - Electrical installation must comply with the norms of the country's power industry a point of order, in strict accordance with the state, "Design Parameters of Low Voltage Distribution (GB50054-95)", "temporary safe use of electricity on site technical specifications (JGJ 46-2005 J 405)", "Electrical Engineering Building Construction Quality Acceptance of norms (GB50303-2002)", "Universal design specifications of electricity distribution equipment (GB50055-94)" as well as the requirements of the exhibition hall administrative office and the provisions of. Construction in accordance with the approved program drawings; Total control boxes must be used metal boxes.
 - Pavilion power supply system using low-voltage three-phase five-wire system. Voltage level 380V/220V, 50HZ. Pavilion (Booth) distribution should be used three-phase five-wire or single-phase three-wire system. Exhibition equipment required, such as voltage and frequency at a different level with the exhibition, exhibitors or the contractor should be resolved own power conversion devices.
 - Distribution of each lighting circuit to protect electrical equipment (including lamps, socket) count not over 25, with a total capacity of less than 3KW or 16A current.

- Three-phase non-mechanical power is greater than or equal to the load current is 20A, the switch should be set up Parental Controls. Single-phase non-mechanical power electricity load currents greater than 16A, and must be three-phase power design.
 - Exhibitors or the contractor must bring their own total control electric box in the booths, according to specifications with a safe and reliable air circuit breakers and earth leakage protection device (30mA, operating time is less than 0.1S). The total control electric box should be set in a safe, clear, convenient operation and inspection of the location of the booth.
 - Booth electric control box and the master switch and power line access (cable) standards should be consistent with the requirements of, Reference to the total power consumption, choice of power voltage and current rating of the switch and wire line; According to the power system configuration and technical requirements of exhibition hall administrative office for security, all kinds of electricity shall be subject to the specified power access, routes and locations, And power supply facilities shall be dedicated on the check side of electricity, does not allow free access to the exhibition hall and outlet boxes; The total power consumption control is strictly prohibited than a fixed value of 80% of distribution facilities.
 - Selection of electrical materials and equipment and facilities should be in line with national standards and certification of product quality in line with fire safety requirements in Guangzhou. Electrical materials must be equipped with an adequate supply of safe carrying capacity. Wire should be used ZR-BVV (dual-retardant plastic copper wire), ZR-RVVB jacket ZR-VV line or cable, prohibit the use of twisted-pair (flowers line) and aluminum wire. Rectifier and the flip-flop to be lighting the fire department inspected selected products.
 - Lighting category, type of mechanical power, frequency conversion devices, SCR control equipment, stage lighting equipment, public address equipment and 24-hour classification of electrical equipment should be the establishment of an independent circuit, share the same loop is strictly prohibited. Important electrical equipment and important occasions, the location of electricity should be prepared to install a master of a double-loop power supply.
4. Electrical Construction Safety Management:
- Electricity on-site construction personnel should carry a valid electrician operating certificate (issued by the national technical supervision departments). Electrician without certificate will be imposed a fine of RMB500.
 - The pavilion will provide temporary construction power to the contractors who has hand the formalities and pay the relevant fees, Otherwise, no power supply.
 - Construction in strict accordance with the approved program drawings. Electricity load control within the total approved load. If really need to increase the electrical appliances and other electrical equipment beyond the declared load, promptly declare and complete the formalities in accordance with the provisions and pay-related costs.
 - Temporary power line should be used with a copper jacket soft lines, there is no connection

between the first, you must configure the protection switch; prohibited the power cord directly into the power outlet within or hung on the switch Knife-side electricity, must use plug and tighten port screw connection.

- Booth electric control box and the master switch and power line access (cable) standards should be consistent with the requirements of, Reference to the total power consumption, choice of power voltage and current rating of the switch and wire line; According to the power system configuration and technical requirements of exhibition hall administrative office for security, all kinds of electricity shall be subject to the specified power access, routes and locations, And power supply facilities shall be dedicated on the check side of electricity, does not allow free access to the exhibition hall and outlet boxes; The total power consumption control is strictly prohibited than a fixed value of 80% of distribution facilities.
- All the metal framework, metal equipment and facilities must be reliable earthing (using not less than 2.5mm² core multi-strand soft copper). The laying of electrical lines must be fixed, should not be laying in the display rack, land and access. The electrical circuit board must be the protection of the bridge when across the sidewalk. Wires that through the carpet and objects in the decoration can not have interfaces intermediate, and must be casing (metal pipe or retardant plastic pipe) to protect. The use of the ceiling suspension wires and plumbing, lighting and other objects are prohibited.
- Stand above the prohibition of the use of high-power 500W lamp. The use of heat lamps (such as quartz lamps, iodine-tungsten lamp) must be the installation of protective covers. Down lamp, quartz lamp must have a heat protection mat. Advertising light box and lamp post must have convection cooling hole. Outdoor open-air exhibition of electrical and lighting equipment must be waterproof and have a reliable water-resistant, moisture, wind and other safety measures.
- All installed lamps and the exhibition should be maintained between the sample and other items for more than 30cm distance. Installation of all equipment and facilities with a heat source should be fixed distribution facilities with the Hall to keep distance of more than 3m. Must not emit heat to the fixed distribution facilities.
- The booth should not block the lighting, power electrical box (cabinet) or telephone wiring box in the exhibition hall. And ensure that leave is not less than 60cm and adequate operation of the channel space to allow the safety check and fault handling.
- When booth electrical construction and installation is completed, before a formal power, exhibitors and the contractors should be prepared to work distribution system security self-examination. Until the electricians from the exhibition hall and the contractor' common tests and confirm compliance correct, we will then switch on power supply.
- During the exhibition, exhibitors or their contractors must arrange for booth duty electrician

who found the problem in time, to ensure the safe use of electricity. In the exhibition and during the exhibition period (especially the pre-closed), and the electrician should check the installation of lighting in the booth every day, lights off should be found immediately to avoid damage or incidents.

- Construction contractor should give their staffs safety education, Construction should limited in the period and area approval to declare, and may not in a non-working area and time without permission. Violation of the provisions of, construction contractors shall be fully responsible for all security incidents and responsibilities, and bear all the economic losses caused to the organizers and third parties.
- Without the approval or authorization by the pavilion, any contractor or individual has no right to operate fixed and configuration of any exhibition electrical installations and connections, and offenders held accountable and compensate for the loss resulting.

5. Emergency of Power Failure

- Booth exhibitors or contractors are responsible for electrical troubleshooting. During the exhibition, booth electricity failure, booth duty electrician should be timely processing, troubleshooting, and forbidden gates together with fault.
- If Pavilion fixed distribution facilities switching power failure protection tripping caused by booth, the booth duty electrician should first self-examination of electrical equipment and wiring is faulty and troubleshooting, immediately notify the exhibition's electrician, without permission to re-closing power transmission due to unauthorized and economic losses caused by the accident, take your responsibilities.
- If the power failure occurs in the booth during the exhibition period, the pavilion has the right to adjust the power line and load, exhibitors and contractors must cooperate in.
- When found out electrical safety problems, the exhibition may send electrician to fix it or may cutting off power supplies and other compulsory measures to ensure safety. Equipment requires a 24-hour electricity supply, the contractor should apply for it. 24-hour electrical equipment should be an independent power circuit configuration, configure a suitable and reliable protection switch, ensuring trouble-free equipment hidden. 4.4.8 mechanical power consumption and silicon-controlled stage dimmer, and other special equipment, electricity distribution lines, such as not allowed (or inappropriate) to install 30mA leakage protection devices, exhibitors or contractors through the main (commitment) to organize a unit in approving After the exhibition business to the Ministry for approval, and signed a "special electrical safety undertaking" to undertake any liability arising there from. In the implementation process, exhibitors or contractors to take strict and adequate protection measures to ensure the power supply systems, and personal safety.

6. Computers, precision instruments and other equipment should be retrofitted with uninterruptible power protection, data loss due to power outages and damage, the pavilion is irresponsible.

7. Prohibit the use of high-power electric equipment (such as kettles, electric stove, electric iron), if really necessary, ask the approval of the Ministry of exhibition business first.
8. The use of own compressor of exhibitors or contractors, you must declare. All the compressor into the exhibition hall shall be subject to relevant safety standards and regulations, must be placed in the exhibition hall-designated location, to avoid affecting the environment and safety of exhibition.
9. The following circumstances, exhibitors or contractors bear all the responsibility:
 - Booth equipment and electrical circuit failure resulting in the pavilion power switch protection operation losses.
 - Do not follow regulations, regulating the design and installation of power distribution lines, emerged in the course of the losses caused by power failures; do not follow the approved drawings to declare construction, auditing and reporting inconsistent distribution line and load, in the course of emergence damage caused by power failure.
 - No exhibitors electrician on duty and can not handle the losses caused by power outage.
 - Discovered a serious security risk or non-compliance behavior, in order to ensure safety, the pavilion is cut off the power supply and caused damage.
 - No special protection measures (such as the self emergency power supply unit, etc.) lead to important, and expensive or special requirements and facilities and exhibits damage caused by the event of power failure.
 - Other exhibitors or contractors due to fault in causing the loss of.
10. Due to earthquakes, floods and other natural disasters, city power grid outage, the Government has a state of emergency and other irresistible factors have led to the loss, the pavilion or exhibitors or contractors each exemption.
11. Closed sessions and exhibition closing day, dismantling, the exhibition will take security measures blackouts during this period, if you need to be maintained electricity on a temporary, you should advance to the exhibition hall on-site service point in writing applications for use of electricity.
12. Exhibitors who commissioned contractors to build electricity standard booths, your electricity management is responsible for the contractor. Related to increases in electricity services booth items (such as sockets, lamps, etc.), should be entrusted to the contractor or the construction unit of the application by the provision of services, deployment and control of the load.
13. Power electricity for package booth is responsible for the exhibition hall administrative office. If you need any other electricity services, please go to the information desk in the exhibition hall, any installation of lighting and sockets by unofficial contractor's electrician is strictly forbidden. Otherwise, the official contractor or the administrative office will confiscate your lamps and sockets. Sockets of package booth can not be used for lightings (such as spotlights, fluorescent

lights and so on), and the use of self-socket board is prohibited. The maximum capacity is 500W which should be strictly controlled.

14. The exhibition hall may timely monitoring and inspection of electrical safety and found safety problems in time and order rectification. Exhibitors should comply with the provisions of the implementation of electrical safety work.

E. Violation dealing process

1. The installation of electrical equipment not in conformity with the relevant national norms, standards or the existence of security risks will be prevented. If the exhibitor or their contractor refused to amend, exhibition hall administrative office will stop the power supply. Exhibitors are responsible for all the consequences resulting and held its responsibilities in accordance with the relevant provisions if the event of any incident or economic loss.
2. Exhibitors who installed additional power or high-power electricity secretly without application and the permission of the organizers will be subject to the following penalties: no electricity supply and a fine of RMB2000. The charge of electrical power consumption during violation will be double rate..
3. Any electrical equipment damaged or lost will be compensation for twice the value of the equipment. The resulting of other economic loss commitment by the saboteurs.
4. Do not accurately reported or under-reporting multi-purpose power consumption, the excess will be charged double the standard fees and charges.
5. without permission to re-closing power transmission due to unauthorized and economic losses caused by the accident, take your responsibilities.

If exhibitors modify the standard configuration of lamps or lines in the package booth, mobile lighting and power distribution box which set up by exhibition hall administrative office, its electrician will be mandatory for its restitution, exhibitors are responsible for any resulting costs. Any electrical equipment damaged or lost will be compensation for twice the value of the equipment. The resulting of other economic loss commitment by the saboteurs.